

Shericka D. Pringle, MBA, MHRM

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EXECUTIVE SUMMARY

Strategic, collaborative, and influential executive professional with 20 years of steadfast leadership in higher education. Experience overseeing academic programs and strategic initiatives. Successful at strengthening strategic planning processes through teamwork and establishing sustainable goals and metrics. Known for building and cultivating relationships with internal and external stakeholders.

PROFESSIONAL EXPERIENCE

NORTHWESTERN UNIVERSITY ♦ Chicago, IL

March 1999 – Present

Northwestern Pritzker School of Law

Executive Director, *Bluhm Legal Clinic* | May 2006 – Present

Key advisor to the dean on conceptualizing and implementing strategic direction on new and existing programs for the Law School and Clinic. Serve as a member of the Dean's Senior Leadership Team. Oversee search committees, development of policies and procedures, compliance, and daily operations. Manage \$10 million budget. Supervise 17 staff members.

- Improved the clinical faculty promotion, appointment, and retention process by creating policies that yielded increased transparency and equity amongst clinical faculty.
- Maximized cost savings of more than a million dollars by collaborating with the Dean and Associate Dean to develop policies that yielded increased opportunities for students.
- Increased the *US News and World Reports* ranking of the clinic from 13 to 6 by strong teamwork and dedication of various department leaders.
- Chaired the Remote Clinical Practice Committee and overhauled the standard operating policies, as well as the clinic's procedures, which permitted continued operations and transition to remote work during COVID-19.
- Facilitated University workshops on strategic planning to more than 50 higher education professionals on Northwestern's Evanston and Chicago Campuses.
- Enhanced the Law School and Clinic's profile by conducting trainings on best practices for developing and implementing Clinical Education Programs in Ethiopia and the Republic of Georgia.
- Spearheaded the Clinic's 2019 Strategic Planning Committee through collaboration with respective colleagues to establish metrics and drive strategic decision-making and served on the Law School's Strategic Planning Committee.

Financial Manager, *Law School Administrative Services* | February 2005 – May 2006

Grants Manager, *Bluhm Legal Clinic* | August 2004 – January 2005

Overhauled grant tracking database, planned and managed annual budget of more than \$50 million, and developed reports and analysis.

- Participated in conceptualizing the latest financial model for the law school by working closely with the Associate Dean, Director of Finance, and the Central Budget Office.
- Worked independently to formulate internal processes and reports, as well as structurally trained managers and staff.
- Stabilized the financial health of the Law School and Clinic by formulating trends and projections for the school's finances.

Northwestern University Feinberg School of Medicine**Operations Manager, Department of Preventive Medicine** | October 2000 – August 2004

Managed daily operations, budgets, and payroll. Developed and enforced policies and procedures.

- Supervised, mentored, and trained 7 administrative support personnel
- Oversaw facilities including planning renovations, coordinating departmental moves, and projecting equipment needs
- Managed departmental human resources functions including recruitment, hiring, employee relations, payroll, and salary negotiations for 20 faculty members and 50 staff members

Interim Manager of Business Operations, Department of Surgery | January 2000 – October 2000**Department Assistant, Department of Surgery** | March 1999 – October 2000 (concurrent with above)

Managed daily operations, payroll, and human resource administration of 120 staff members within Northwestern University, Northwestern Memorial Hospital, and Northwestern Medical Faculty Foundation.

- Managed department operations to ensure it followed policies and applicable laws.
- Directed faculty appointment, promotion, and tenure process.
- Advised new faculty members on appointment and licensing procedures.

NORTHWESTERN MEDICINE ♦ Chicago, IL**Administrative Assistant, Department of Surgery****February 1998 – March 1999****SIGMA GAMMA RHO SORORITY, INC. ♦ Chicago, IL****Administrative Coordinator, International Headquarters****July 1996 – February 1998****EDUCATION AND PROFESSIONAL DEVELOPMENT****NORTHWESTERN UNIVERSITY ♦ Chicago, IL**

Master of Science in Communication, Leadership Concentration, December 2021

NORTHWESTERN UNIVERSITY, Kellogg School of Management ♦ Chicago, IL

Executive Education: Staff Leadership at Northwestern, May 2011

KELLER GRADUATE SCHOOL OF MANAGEMENT ♦ Chicago, IL

Master of Human Resources Management, with distinction, June 2006

Master of Business Administration, with distinction, June 2004

UNIVERSITY OF ILLINOIS ♦ Chicago, IL

Bachelor of Arts, English, May 1997

PROFESSIONAL AFFILIATION AND ACTIVITIES*Member, Association for Higher Education Administrator's Development, NU* | September 2010 - Present*Member, International Practice Management Association* | January 2017 – Present*Board Member/Treasurer, Northwestern University Staff Advisory Council (NUSAC)* | September 2001 – August 2006*Member, Association of Northwestern University Women (ANUW)* | September 1999 – Present*Treasurer, Association of Northwestern University Women (ANUW)* | September 2000 – September 2001